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**NOTICE OF MEETING AND PART I AGENDA**

**EBBSFLEET DEVELOPMENT CORPORATION BOARD MEETING**

**Wednesday 31 January 2024**

**Commencing at 1pm**

**Chair: Simon Dudley**

* **Part I papers for the meeting will be published online in advance of the meeting**
* The meeting will take place at the EDC’s offices at The Observatory, Castle Hill Drive, Castle Hill, Ebbsfleet, Kent, DA10 1EE
* P**art I of the meeting will be open to members of the public to attend**
* **A recording of Part I will be made available on the EDC website after the meeting**

**Attending Part I of the Meeting**

* **If you would like to attend Part I of the meeting please note the following instructions**
	+ **If you would like to attend please arrive at the reception of the Observatory building between 12:50 and 12:55**
	+ **At 12:55 a member of the EDC team will escort you to the Board meeting room**
	+ **Anyone arriving after this time will not be admitted to the meeting**
	+ **After Part I of the meeting concludes you will be escorted from the meeting room by a member of the EDC team**
	+ **If you feel unwell please do not attend the meeting**

**BOARD AGENDA PART ONE**

**Note:** In line with agreed Handling Arrangements, where the EDC is the promoter of a project which will result in submission of a planning application by the EDC, Board members and officers determining the application or providing assistance to the determining Planning Committee will withdraw from the meeting for that item or part of that item.

**Item Report**

13:00 Apologies

 Declarations of Interest

 Part I Minutes of the November 2023 Meeting

 Actions

**Item 2 Chief Executive’s Part I Reports**

13:05 2a) CEO’s Strategic Report For Information I Piper

* ***Paper 024 / 001***

13:20 2b) Communications and Marketing Report For Information C Doidge

* ***Paper 024 / 002***

**Item 3 Director of Planning and Place’s Part I Reports**

13:30 3a) Planning, Design and Delivery Report For Information M Pullin

* ***Paper 024 / 003***

13:40 3b) Ebbsfleet Living For Information K McGeough

* ***Paper 024 / 004***

13:50 3c) Residents’ Satisfaction Survey Results For Information K McGeough /

* ***Paper 024 / 005*** M Rouse

**Item 4 Director of Corporate Services’ Part I Report**

14:05 4) Finance, Programme and Resources - For Decision G Whiteman

 Quarterly Report

* ***Paper 024 / 006***

**Item 5 Directors of Development and Infrastructure and Enabling Works Part I Report**

14:15 5) Development, Infrastructure & For Information J Hunt /

 Enabling Works Part I Update P Abrahams

* ***Paper 024 / 007***

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| **Questions for the Board** Questions for the Board that relate to the items to be discussed at the meeting should be sent to contactebbsfleetdc@ebbsfleetdc.org.uk by 3pm on Friday 26 January |

**BOARD AGENDA PART TWO**

**Part II Agenda items concerning matters of commercial or personal confidentiality will be discussed as a non-public section of the meeting.**